**ADMISSION ADM**

| **Date** | **Particulars** | **Authors** | **File Version** |
| --- | --- | --- | --- |
| 26- 05-2022 | User story | DT & RR | KRA - ADM - 2022 |
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**Overview**

The increasing numbers of applicants seeking admission in the HEI are causing tremendous pressure on the administrative body of the institutes to manage and arrange the admission process manually. It is difficult to conduct the process accurately and in a timely manner. Hence, the need for online admission is inevitable.

Managing admissions can be a huge task for a university or institutions. There are some HEI’s, where the entire admission process is handled manually, which is very slow and time-consuming. Now, it’s high time to leave behind such traditional processes and go with a computerized **automated applicant** [**online admission system**](https://www.iitms.co.in/onlineadmission.html) or e-Admission to speed up and make processes easy.

The online admission system integrates technology with the administrative/education process and is beneficial for both the institution and the applicants alike. It acts as a new achievement factor in addition to traditional sources of advantages.

The goal of **'Online Admission System'** is to computerize the admission management system structure, its related operation, and functionality to rectify these weaknesses. Also, the purpose is to provide support to the administration and admission seeking Applicants by providing a faster, transparent, and easy way of maintaining records and utilizing them for reference and further proceedings.

**User Category**

1. Candidate user / Applicant / Students
2. Admission Director [ Principal ]
3. Admission Officer
4. Accountant
5. Office admin
6. Faculty

**User Stories**

**ADM01** - As a Candidate / Parent User, I want to view the Student application with ‘’ Declaration’’ details, so that the Student Application form can be included with the‘’ Declaration ‘’ field and Candidate and Parent can Confirm and Sign in the Declaration details.

**Reference**

[DBCY-APP2021-Previous Year (1).docx](https://docs.google.com/document/d/1kIBZ4ZBwG_2Fv7SZOJ7Par7IWWrLwOvM/edit)

**ADM02** - As an Office Admin , I want to generate Admission Strength report details so that the reports details can be tracked and maintained as records .

**Reference**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=802601039)

**ADM03** - As an Office Admin, I want to generate Admission Communitywise report details, So that the report's details can be tracked and maintained as records.

**Reference**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=802601039)

**CONFIGURATION**

**User stories**

**ADMc1 -** As an office admin, I want to configure the school subjects and the Max Marks, so that the Applicant can fill their marks

**ADMc1\_AC01:Acceptance Criteria**

**SC01:Scenario** - Office Admin configures the School subjects and their Max Marks

**ADMc1\_AC01\_BR01**

As an Office Admin

Given

When I Configure the School Subjects

Then I must fill the following fields

* Board {HSE / CBSE / ICSE / Foreign / Other Board} **ADMc1\_AC01\_BR01\_F1**
  + Qualifying Examination - List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF1
  + No of Subjects - Number List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF2
  + **Subject - Text {Tamil, French, Math , Com, Chem}** - Mandatory List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF3
  + Category- - {Part I, Part II, Part III} - Mandatory List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF4
  + Max Mark - Number - Mandatory List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF5
  + Pass Mark - Number - Mandatory List{10th 11th 12th} **ADMc1\_AC01\_BR01\_F1**\_SF6

1. Update - Office Admin/ System Admin
2. No duplication of the subjects Name

**Continuation - ADM06 CR07**

**ADM04** - As an Admission Director / Admission officer, I want to configure ‘’ **Admission settings** ‘’, So that Applicants can enroll their details in the Students ‘’ Application ‘’ forms during admission time.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer configures’’ Admission settings ‘’

**BR-1**

As an Admission director / Admission officer

Given

When the user clicks on ‘’Admission settings ‘’ menu under Configuration main menu

Then

The user select ‘’ Create ‘’ button then the following fields need to shown and need to be filled

* Academic year - List box
* Require Hostel - Checkbox
* Require Transport - Checkbox
* Require SMS - Checkbox
* Require Email - Checkbox
* Require Online payment - Checkbox
* Prospectus - Radio button box
* Upload prospectus - Upload your file
* User name - Text box
* Password - Text box
* Footer message - Text box
* Login page image - Edit icon and upload image file

**BR-2**

As an Admission director / Admission officer

Given

When user clicks on ‘’Programmes ‘’ tab menu and select ‘’ Add programme ‘’ of Admission settings in Configuration main menu

Then

The user select ‘’ Add programme ‘’ button box then the following fields need to shown in ‘’ Add programme ‘’ page and need to be selected

* Programmes - List box << Programmes need to be selected >>
* Add programme - Button box

When

The user clicks on ‘’ Add programme ‘’ button box then the fields are displayed under programme tab and fields can be selected

* Programme - << List box - can be selected in ‘’ Add programme page>>
* Fee structure - List box
* Installment - List box
* Eligible subjects - << Automatically retrieved >>
* Sanctioned strength - << Automatically retrieved after applicant is selected >>
* Additional strength - << Automatically retrieved after applicant is selected >>
* Admitted strength - << Automatically retrieved after applicant is selected >>

**Change Request:**

**ADM04-BR02-CR01 -** Add the multiple fee structure in the “Add Programme” Button for the Fee Category if it is in the Approved State

**BR-3**

As an Admission director / Admission officer

Given

When user clicks on ‘’Application Fee ‘’ tab menu of Admission settings in Configuration main menu

Then

The user select the following fields need to shown and need to be selected

* ATOM - Checkbox
* RAZORPAY - Checkbox
* Programme level - List box
* Application fee - << Automatically retrieved >>
* Prospectus - [ Upload your file ] button box

**Change Request**

**ADM04-CR02 -**

1. Generate Fee Receipt for “Application Fee Payment” as “Programme Fee Payment”
2. Generate Fee Receipt for “Admission Fee Receipt” as “Programme Fee Payment”

**BR-4**

As an Admission director / Admission officer

Given

When user clicks on ‘’Application no ‘’ tab menu of Admission settings in Configuration main menu

Then

The user select the following fields need to shown and need to be selected

* Sequence - Generate button << Programme level , Levelwise , All >>
* Add a line - Link
* Programme - List box
* Starting length - Text box
* Digital length - Text box
* Prefix - Text box
* Suffix - Text box

**BR-5**

As an Admission director / Admission officer

Given

When user clicks on ‘’Application form fields ‘’ tab menu of Admission settings in Configuration main menu

Then

The user select ‘’ Add a line ‘’ and the following fields need to shown and need to be selected

* Form fields - List box
* Is required - Checkbox
* Is Editable after submission - Checkbox

When

The user selects ‘’ Add fields ‘’ it redirects to Add fields page then the user adds or selects from the list box

And then the fields are displayed for ‘’ **Student application form** ‘’ for Registration process

**Change Request**

**BR-6**

As an Admission director / Admission officer

Given

When user clicks on ‘’ Hostel settings ‘’ tab menu and selects ‘’ Is require Hostel ‘’ checkbox of Admission settings in Configuration main menu

Then

The user select ‘’ Configure Hostel ‘’ and the following fields need to shown and need to be selected

* Programme level - List box
* Hostel - List box
* Religion - << Automatically captured >>
* Gender - << Automatically captured >>
* Selected Occupants - Text box

**BR-7**

As an Admission director / Admission officer

Given

When user clicks on ‘’ Transport settings ‘’ tab menu and selects ‘’ Is require Transport ‘’ checkbox of Admission settings in Configuration main menu

Then

The user select ‘’ Configure Boarding point ‘’ and the following fields need to shown and need to be selected

* Boarding point - List box

When the user selects ‘’ Add Boarding point ‘’ button box then the following fields need to be selected and displayed under boarding point

* Boarding point - List box << Edited >>

And the extra fields can be added

**BR-8**

As an Admission director / Admission officer

Given

When user clicks on ‘’ SMS settings ‘’ tab menu and selects ‘’ Is require SMS ‘’ checkbox of Admission settings in Configuration main menu

Then

The user select the following fields need to shown and need to be selected

* Draft - All checkbox / List box
* Applied - All checkbox / List box
* Processed - All checkbox / List box
* Selected - All checkbox / List box
* Waitlisted - All checkbox / List box
* Rejected - All checkbox / List box
* Disclaimed - All checkbox / List box
* Admitted - All checkbox / List box
* Quit - All checkbox / List box
* Field name - Text box
* String - Text box

And

When i Select “ Click here “ link then it redirects to Admission “ SMS Templates “ page then the following fields can be viewed

* Name - Text box [ Ex - DBC YLG-Event Message]
* Temp type - List box
* Gateway - List box
* Template ID - Text box
* Participants type - List box
* Variables - Add fields << Button box >>
* Custom fields - Add custom fields << Button box >>
* Content tab - Text box

And

When i click on “ Preview tab “ then the following fields must be displayed can be viewed

* Student record - List box
* Communication content - Text box

**BR-9**

As an Admission director / Admission officer

Given

When user clicks on ‘’Communication settings ‘’ tab menu and selects ‘’ Is require Email ‘’ checkbox of Admission settings in Configuration main menu

Then

The user select the following fields need to shown and need to be selected

* Applied - All checkbox / List box
* Processed - All checkbox / List box
* Selected - All checkbox / List box
* Waitlisted - All checkbox / List box
* Rejected - All checkbox / List box
* Disclaimed - All checkbox / List box
* Admitted - All checkbox / List box
* Quit - All checkbox / List box
* Field name - Text box
* String - Text box

And

When i Select “ Click here “ link then it redirects to Admission “ Email Templates “ page then the following fields can be viewed

* Name - Text box [ Ex - DBC YLG-Event Message]
* Temp type - List box [ Ex - Email , SMS ]
* Service - List box
* Participants type - List box
* Variables - Add fields << Button box >>
* Custom fields - Add custom fields << Button box >>
* Auto delete - Checkbox
* Is Notification - Checkbox
* Optional report to print and attach - List box
* Report file name - Text box
* Attachments tab - << Select Attachments link and upload required attachments >>
* Content tab - Email message [ Eg - Username & Password , Application no, Application status ]

And

When i click on “ Preview tab “ then the following fields must be displayed can be viewed

* Admission Student record - List box
* Communication content - Text box [ Ex - [ Eg - Username & Password , Application no, Application status ]

**BR-10**

As an Admission director / Admission officer

Given

When the user has configured all ‘’ Admission settings ‘’ of Admission settings in Configuration main menu and the following fields need to be selected

* Issue - Button

Then

The the user clicks on ‘’ Apply now ‘’button status is enabled in Student ‘’ Online Admission Registration ‘’ Application form for the student candidate during registration process

**BR-11**

As an Candidate User / Applicant

When

The Candidate user Clicks on ‘’ Apply now’’ button in ‘’ Online Admission registration’’ form then the following fields are shown need to be filled ‘

* Applicant’s First name - Text box
* Applicant’s Last name - Text box
* District - List box
* City / Town / Village - Text box
* Date of birth - Calendar dialog box
* Email - Text box
* Gender - List box
* Programme level - List box
* Mobile - Text box
* Percentage of marks - Text box
* Programme of study - List box
* Taluk - Text box
* UID /Aadhar /Unique - Text box
* Zip - Text box
* Community - List box
* Caste - List box
* Declaration - Checkbox

Then

The user selects ’’Submitted ‘’ button

And

The Applicant receives ‘’ Email or SMS with Login credentials ‘’ and the user needs to select the ‘’ pay fee ‘’ button

When the user clicks on ‘’ Login here ‘’ button then the following fields must be displayed and the user views the application status

* User name - Text box
* Password - Text box

Then

The Application status changes into ‘’ Applied ‘’ status

When the User Pays fee by selecting ‘’ Pay fee ‘’ button then the user application status changes into ‘’ Processed ‘’ status

When

The user has selected by institution ‘’ Selection process ‘’ then the application status changes into ‘’ Selected ‘’ status

If the user is rejected or waitlist then the status changes into following fields of status

* Waitlist / Rejected / Quit / Disclaimed

**BR-12**

As an Candidate User / Applicant

When

The user Selects on “ Payment details tab menu from “ Admission settings in Configuration main menu

Then

The following fields need to be shown need to be selected and saved

* Application Fee category - List box
* Programme Fee category - List box
* Atom - Checkbox
* Razor pay - Checkbox
* Payment Mode - List {Online, Offline, Both} - Mandatory **ADM04-BR12-CR01,**

**ADM12-BR01-CR01**

* Message - Text [ Mandatory ]

**Change Request**

**ADM04-CR01-** Add multiple Fee Category with respect to the Bank Detail in the Payment Detail

**ADM04-BR12-CR01 - Add the following fields**

* Payment Mode - List {Online, Offline, Both} - Mandatory
* Message - Text [ Mandatory ]
* The Message will be displayed in the Applicant portal while checking the Application status
* This chosen payment mode alone will be displayed / used in the “Collect Fee” submenu in Activity

**BR-13**

As an Admission director / Admission officer

Given

When i select “ Admission no “ tab from “ Admission settings tab then the following fields need to be filled and saved

* Sequence - List box
* Programme - << Automatically retrieved >>
* Starting number - << Automatically retrieved >>
* Digits length - << Automatically retrieved >>
* Prefix - << Automatically retrieved >>
* Sufix - << Automatically retrieved >>

**ADM05** - As an Admission Director / Admission officer , I want to configure ‘’ Applicant user ‘’ details , So that Applicants can use their login credentials for accessing the web portal .

**Acceptance criteria**

**Scenario** - Admission director / Admission officer configures’’ Applicants users ‘’

**BR-1**

As an Admission director / Admission officer

When

The user click on ‘’ Applicant users ‘’ sub menu and Select “ Download icon “ link from Configuration main menu

Then

The Applicant users details are generated into Excel report successfully

**BR- 2**

As an Admission director / Admission officer

When

The user click on ‘’ Applicant users ‘’ sub menu from Configuration main menu

Then

The following fields need to be shown need to be viewed as list view option

* Applicant - List box
* User name - Text box
* Password - Text box
* Reset - Button box

And

When i click on “ Reset “ button box then the Applicant user password is reseted successfully

## **PROCESS**

**User stories**

**ADM06** - As an Applicant , I want to Enroll the details in the Online registration form , So that the Applicant can receive login credentials and Pay fee and then application status changes into Processed status .

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Shortlist the ’’ Applicants users ‘’ in admission process

**BR-1**

As an Admission director / Admission officer

When

The user click on ‘’ Applicant ‘’ menu of Process main menu

Then

The following fields details are displayed

* Image - Upload Option - **ADM06CR04**
* Admission settings - List box
* Applicants First name - Text box
* Middle name - Text box
* Applicants last name - Text box
* UID ( Aadhar / Unique ) - Text box
* Gender - List box
* Date of birth -Calendar dialog box
* Birth place - Text box
* Blood group - List box
* Community - List box
* Caste - List box
* Religion - List box
* Mother tongue - List box
* Marital status - List box
* Mother name - Text box
* Father name - Text box Refer **ADM06 CR01**
* Academic year - << Automatically retrieved >>
* Hostel Accommodation - Checkbox [ Radio button ] Refer **ADM06 CR02**
* Need transportation - Checkbox [ Radio button ] Refer **ADM06 CR02**
* Application no - Text box
* Admission no - Text box
* Admission date - Calendar dialog box
* Programme level - List box
* HSC Registration No - Text box
* Percentage of marks - Text box
* Programme of study - List box
* Secondary programme - List box
* Medium of instruction - List box
* Passport no - Text box
* Parish priest letter - Checkbox
* Email - Text box
* Mobile - Text box
* Parent / Guardian Phone no - Text box
* Type of school studied - List box
* Orphan status - List box
* Sponsored by - Text box
* Differently abled - Checkbox
* Identification Proof - Upload your proof - Button box
* Identification Mark - Text box
* Quit / Disclaim Reason - Text box
* Street 1 - Text box
* City / Town / Village - Text box
* Taluk - Text box
* State - List box
* Country - List box
* Street 2 -Text box
* Place - Text box
* District - List box
* Zip - Text box
* National ID Card - Upload your proof - Button box - **ADM06CR04**
* Community Certificate - Upload your proof - Button box - **ADM06CR04**
* 10 th Marks statement - Upload your proof - Button box - **ADM06CR04**
* Income certificate - Upload your proof - Button box - **ADM06CR04**
* Bank - Upload your proof - Button box - **ADM06CR04**
* 12th Marks statement - Upload your proof - Button box - **ADM06CR04**
* Transfer Certificate - Upload your proof - Button box - **ADM06CR04**
* Degree certificate - Upload your proof - Button box - **ADM06CR04**

And

When the user Selects ‘’ Pay fee ‘’ button then the Applicant status changes into ‘’ Processed ‘’

**Change request**

**ADM06 CR01 -** Change the textbox value bold for “**Father’s Name**” field

**ADM06 CR02 -** Implement radio button for

* Hostel Accommodation - Checkbox [ Radio button ]
* Need transportation - Checkbox [ Radio button ]

**ADM06 CR03** - Rename the label of the fields as below

**ADM06 CR04 -** Show Image and pdf allowed Size as hint to the user before they upload

**ADM06 CR05-** Add the following Application form fields as custom fields

**ADDITIONAL FIELDS**

1. Name of the School Studied
2. First generation graduate in your family - Yes / No
3. Medium of Instruction - English / Tamil
4. **Board of Examination** - HSE / CBSE / ICSE / Foreign / Other Board
5. Year of Passing
6. Board Exam Register No
7. Address for Communication
8. Nationality
9. Community
10. Father Name
11. Father Mobile No
12. Father Education
13. Father Occupation
14. Parent Annual Income
15. Mother’s Name
16. Mother’s Mobile No
17. Mother Education
18. Mother Occupation
19. Annual Income
20. Need to show the age as on date against the DoB field
21. Reference Person Name
22. Reference Person Contact Number
23. Name of the Guardian
24. Relationship to the Guardian
25. Identification Mark 1
26. Identification Mark 2
27. Name of the University (for last studied institution) - Don't show for UG Applicant
28. SSLC Mark Scored
29. Percentage
30. Institution Name
31. 11th Std Mark Scored - Number
32. 12th Std Mark Scored - Number

**Change request - ADM06 CR07**

1. Enter the 12th Mark Statement / Enter the 11th Mark Statement

Part II - List

Part II - List

1. 10th std Mark Statement
2. Last Studied (Qualified Examination) - List {10th, 12th,}

| **Part** | **Subject** | **Mark Scored** | **Max Mark** |
| --- | --- | --- | --- |
| **Part I** | **Language - List** |  | **100** |
| **Part II** | **English - List** |  | **100** |
| **Part III** | **Mathematics - List** |  | **100** |
| **Part III** | **Physics - List** |  | **100** |
| **Part III** | **Chemistry - List** |  | **100** |
| **Part III** | **Biology - List** |  | **100** |
| **Total** |  | **=** |  |
| **Percentage (Part III)** |  | **=** |  |

* Validate the eligibility subjects with the entered subject
* Don't allow the duplicate subject in the Subjects
* Validate the Pass Mark Limit

34. 11th Std Mark Scored in % - Number (Upper limit 100)

35. 12th Std Mark Scoredin % - Number(Upper limit 100)

36. UG Mark Scored in % (Part III) - Number(Upper limit 100)

37. PG Mark Scored in % (Part III) - Number(Upper limit 100)

**Only for DBC Dharmapuri**

**ADM06 -CR07 -**

* Collect “Admission Fee” in the name of “Application Fee” and move the applicant straight to “Admitted” Status

**Only for St. Alphonsa:**

**ADM06 CR06**

**Label Change :**

1. UID Aadhaar as UID Aadhaar(12 Digit)

2. Father Name as Father's Name

3. Mother Name as Mother's Name

**Change the Order of the Options in the list:**

1. Religion

1.Syro Malabar Catholic

2.Catholic Christian

3. CSI Christisn

4.Other Christian

Continue...

2. Caste

1.Nadar

2.Mukkuvar

3.Sambavar

4.Krishnavaka

Continue...

3. State

1.Tamilnadu

2.Kerala

Continue...

4. District

1.Kanniyakumari

Continue...

5. Marital Status

1.Single

2.Married

6. Medium of Instruction

1.English

2.Tamil

3.Malayalam

**ADM06 CR07**

| **SI .NO** | **Label Name** | **Placeholder** | **Description** |
| --- | --- | --- | --- |
| 1 | Applicants Photo | Only png, jpg, jpeg, 1 MB allowed |  |
| 2 | Applicant's First Name |  | Your Name |
| 4 | Applicant's Last Name |  | Initial |
| 6 | Gender |  |  |
| 7 | Date of Birth |  | Select the date in the Calendar Symbol |
| 8 | Email | example@gmail.com |  |
| 9 | Mobile |  |  |
| 10 | Father name |  |  |
| 11 | Parent / Guardian Phone no |  | Contact Number |
| 12 | UID (Aadhar / Unique) |  |  |
| 13 | Programme level |  |  |
| 14 | Programme of Study(Choice 1) |  |  |
| 15 | Programme of Study(Choice 2) |  |  |
| 16 | Eligibility of subjects |  |  |
| 17 | 12 th Mark statement |  |  |
| 18 | Percentage of marks |  |  |
| 19 | Place |  |  |
| 20 | City / Town / Village |  |  |
| 21 | Taluk |  |  |
| 22 | District |  |  |
| 23 | Taluk |  |  |
| 24 | State |  |  |
| 25 | Pin code |  |  |
| 26 | Religion |  |  |
| 27 | Caste |  |  |
| 28 | Community |  |  |
| 29 | Differently abled |  |  |
| 30 | Orphan status |  |  |
| 31 | Type of school studied |  |  |
| 32 | Residency type |  |  |

**ADM07** - As an Admission director / System admin , I want to Shortlist the Applicant - Application status , So that the Applicant Application can be selected in the Admission process .

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Shortlist the ’’ Applicants users ‘’ in admission process

**BR-1**

As an Admission director / Admission officer

When

The user click on ‘’ Select ‘’ button in Configuration main menu of ‘’ Admission settings ‘’ and select ‘’ Applicant ‘’ menu of Process main menu

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Programme of study - << Automatically captured >>
* Secondary programme - List box / Toggle button
* Available seats - << Automatically captured >>
* Programme fee - << Automatically retrieved >>
* Slab fee - Text box
* Admission due date - Calendar dialog box
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Residence - Radio button box ( Hostel / Dayscholar )

When

The user Clicks on ‘’ Shortlist ‘’ button box then the Applicant status changes into Selected or ‘’ Shortlisted ‘’

**BR-2**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Shortlisted applicant ‘’ and select ‘’ Waitlist option from ‘’ Shortlist status ‘’ menu of Process main menu

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Wait list reason - Text box

**BR-3**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Shortlisted applicant ‘’ and select ‘’Reject ‘’ from ‘’ Shortlist status ‘’ menu of process main menu

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Reject reason - Text box

**ADM08** - As an Applicant , I want to Disclaim the admission process , So that the admission process can be rejected from the selection status of admission process .

**Acceptance criteria**

**Scenario** - Applicant Disclaims the admission process

**BR-1**

As an Applicant

When

The user click on ‘’ Disclaim ‘’ button in ‘’ Online admission registration process ‘’

Then

The following fields need to be selected

* Disclaimation reason - Text box << Disclaimation reason can be typed by the Applicant >>

When

The user selects ‘’ Disclaim ‘’ button then the Admission [ Selection ] process is rejected by the applicant

**ADM09** - As an Admission Director / Admission officer/ System admin, I want to Download ‘’ Schedule ‘’ details So that Applicants Transaction details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Schedule ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Schedule ‘’ menu of Process main menu

Then

The following fields need to be shown for input

* Download icon - Link

And

Then the report is generated into Excel format successfully

**BR- 2**

As an Admission director / Admission officer / System admin

Given

When the user click on “ Schedule “ sub menu from “ Process main menu

Then

The following fields must be viewed as a list view option

* Programme - << Automatically retrieved >> [ Eg - B.Sc. (Computer Science)]
* Applicant - << Automatically retrieved >>
* Amount - << Automatically retrieved >>
* Due - << Automatically retrieved >>
* Paid - << Automatically retrieved >>
* Fee category - << Automatically retrieved >> [ college fee ]
* Fee structure - << Automatically retrieved >>
* Structure Installment - << Automatically retrieved >>

And

When i click on “ Fee ledger “ tab then the following fields must be displayed as a list view

* Receipt no
* Date & time
* Payment mode
* Amount
* Status

**ADM10** - As an Admission Director / Admission officer/ System admin , I want to Download ‘’ Transactions ‘’ details , So that Applicants Transaction details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Transactions ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Transactions ‘’ menu of Process main menu

Then

The following fields need to be shown for input

Then

The following fields need to be shown for input

* Download icon - Link

And

Then the report of ‘’ Transactions ‘’ is generated into Excel format successfully

**BR- 2**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Transactions ‘’ menu of Process main menu

Then

The following fields need to be shown can be viewed

* Applicant
* Amount
* Payment Mode
* Paid By
* Status
* Transaction Date
* Receipt Date
* Settlement Date
* Transaction Id

And

When I click on “ Fee ledger “ tab then following fields need to be shown for input

* Fee schedule
* Amount
* Receipt no - << Fee receipt details can be downloaded as PDF Format >>

And

When I click on “ Fee Receipts “ tab then following fields need to be shown for input

* Receipt
* Receipt no

**ADM11** - As a Student user , I want to view / Download ‘’ Applicant wallet ‘’ details , So that Applicants / Students can use their Wallet for further transactions .

**Acceptance criteria**

**Scenario** - Student user views / Downloads ’’ Applicant wallet ‘’ details uses for further transactions

**BR-1**

As a Student user

When

The user click on ‘’ Applicant wallet ‘’ menu of Process main menu

Then

The following fields need to be shown for input

* Download icon - Link

And

Then the report of ‘’ Applicant wallet ‘’details is generated into Excel format successfully

**BR- 2**

As a Student user

When

The user click on ‘’ Applicant wallet ‘’ menu of Process main menu

Then

The following fields need to be displayed from the checkboxes as a list view option

* Date
* Applicant
* Added by
* Amount

**ACTIVITY**

**User stories**

**ADM12** - As an Admission Director / Admission officer/ System admin , I want to Collect fees of the applicant through offline mode [ Cash payment ] , So that Applicants' fee for admission can be collected and details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Collects fee of the applicant and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Collect fee ‘’ menu of Activity main menu

Then

The following fields need to be shown need to be selected

* Applicant - List box
* Programme of study - << Automatically retrieved >>
* Payment mode - List box [ Cash mode ] - This option is retrieved from Payment Detail

TAB in Admission Setting **ADM04-BR12-CR01,**

* To pay - << Automatically retrieved >>
* Schedule - << Automatically retrieved >>
* Amount - << Automatically retrieved >>
* Paid - << Automatically retrieved >>
* Due - << Automatically retrieved >>

And

When the user selects ‘’ Collect fee ‘’ button then the fee is collected through Offline [ Cash mode ]

**Change Request**

* Payment Mode field option will be retrieved from Payment Detail TAB in Admission Setting in Config

**ADM13** - As an Admission Director / Admission officer/ System admin , I want to Collect fees of the applicant through Online mode , So that Applicants' fee for admission can be collected and details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Collects fee of the applicant through Online mode and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Collect fee ‘’ menu of Activity main menu

Then

The following fields need to be shown need to be selected

* Applicant - List box
* Programme of study - << Automatically retrieved >>
* Payment mode - List box [ Online mode ]
* To pay - << Automatically retrieved >>
* Schedule - << Automatically retrieved >>
* Amount - << Automatically retrieved >>

And

When the user selects ‘’ Proceed ‘’ button and selects ‘’ Ok ‘’ button then the page is redirected to new page

Then

The User selects Following fields need to be shown need to be filled and select ‘’ Proceed ‘’ button and then the fee is collected through online mode

* Phone number - Text box
* Email - Text box

And

When the user selects “ Card “ option then the following fields need to be displayed for input

* Card number - Text box
* Expiry date - Text box
* Card holder name - Text box
* CVV - Text box
* Pay - Button box

And

When user selects “ UPID “ then the following fields need to be shown for input

* UPID - Text box << Ex - Google pay , BHIM , Phonepe , & more >>

And

when the user selects “ Net banking “ then the following fields need to be shown for input

* Net banking - << Bank >>
* List of banks - List box << Relevant bank can be selected >>

And

When the user selects “ Wallet “ then the following fields need to be shown for input

* Wallet types - Checkbox

**ADM14** - As an Admission Director / Admission officer/ System admin , I want to Collect fees of the applicant through Online mode without gateway , So that Applicants' fee for admission can be collected and details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Collects fee of the applicant through Online mode and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Collect fee ‘’ menu of Activity main menu

Then

The following fields need to be shown need to be selected

* Applicant - List box
* Programme of study - << Automatically retrieved >>
* Payment mode - List box [ Online mode without gateway ]
* Reference no - Text box << After selecting online mode without gateway this reference no text box appears by default ]
* To pay - << Automatically retrieved >>
* Schedule - << Automatically retrieved >>
* Amount - << Automatically retrieved >>

And

When the user selects ‘’ Proceed ‘’ then the Payment is done

**ADM15** - As an Admission Director / Admission officer/ System admin, I want to Shortlist the applicant, So that Applicants' can be Selected for the Academic program.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Shortlist the applicant for the academic program

**BR-1**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Process applicant ‘’sub menu from Activity main menu of Admission module

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Programme of study - << Automatically captured >>
* Secondary programme - List box / Toggle button << Change option to change secondary programme >>
* Available seats - << Automatically captured >>
* Programme fee - << Automatically retrieved >>
* Slab fee - Text box
* Admission due date - Calendar dialog box
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Residence - Radio button box ( Hostel / Dayscholar/ Nil )
* Hostel - List box
* Available occupants - <<Automatically retrieved >>

When

The user Clicks on ‘’ Shortlist ‘’ button box then the Applicant status changes into Selected

**BR-2**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Shortlisted applicant ‘’ and select ‘’ Waitlist option from ‘’ Shortlist status ‘’ menu of Activity main menu

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Wait list reason - Text box

**BR-3**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Shortlisted applicant ‘’ and select ‘’Reject ‘’ from ‘’ Shortlist status ‘’ menu of Activity main menu

Then

The Following fields need to be shown need to be filled

* Shortlist status - Radio button box
* Applicant - List box
* Status - << Automatically captured >>
* UID / ( Aadhar / Unique ) - << Automatically captured >>
* Mobile - << Automatically captured >>
* Email - << Automatically captured >>
* Percentage of marks - << Automatically retrieved >>
* Address - << Automatically retrieved >>
* Caste - << field >> is empty
* Community - << Field >> is empty
* Reject reason - Text box

**ADM16** - As an Admission Director / Admission officer/ System admin, I want to Disclaim or Quit the applicant, So that Applicants' can be disclaimed or quoted from the admission process .

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Disclaims or quits the applicant from admission process

**BR-1**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Disclaim/ Quit applicant ‘’ menu of Activity main menu

Then

The Following fields need to be shown need to be filled

* Applicant - List box
* Programme - << Automatically captured >>
* Note - Text box
* Status - << Automatically captured >>

And

When i click on “ Quit “ then the Admission process is stopped

**ADM17** - As an Admission Director / Admission officer/ System admin, I want to Register Students, So that details can be tracked and maintained.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Registers student

**BR-1**

As an Admission director / Admission officer / System admin

When

The user clicks on ‘’ Register Student ‘’ menu of Activity main menu

Then

The Following fields need to be shown need to be filled

* Programme - List box
* Academic year - List box
* Class - List box

And

When i click on “ Applicants “ tab and select “ Add a line “ link “ then the following fields need to be selected from checkboxes and displayed under applicants tab

* Applicants first name
* Applicants Last name
* Date of birth
* Gender
* Programme of study [ Choice 1 ]

And

When i select “ Create students “ button box then the students are registered

**ADM18** - As a System Admin, I want to ‘’ Change residence ‘’ details of the applicant, So that Applicants' Residence details can be changed.

**Acceptance criteria**

**Scenario** - System admin ’’Change residence ‘’ details of the applicant and tracks and maintains as records

**BR-1**

As an System admin

When

The user click on ‘’Change residence ‘’ menu of Activity main menu

Then

The following fields need to be shown and need to be selected and saved

* Applicant - List box
* Residence - Radio button box << Hostel >>
* Available Occupants - << Automatically retrieved >>
* Hostel - List box

**BR- 2**

As an System admin

When

The user click on ‘’Change residence ‘’ menu of Activity main menu

Then

The following fields need to be shown and need to be selected and saved

* Applicant - List box
* Residence - Radio button box << Dayscholar >>
* Boarding point - List box

**ADM19** - As a System Admin, I want to ‘’ Change Programme ‘’ details of the applicant, So that Applicants' Residence details can be changed.

**Acceptance criteria**

**Scenario** - System admin ’’Change residence ‘’ details of the applicant and tracks and maintains as records

**BR-1**

As a System admin

When

The user clicks on ‘’Change Programme ‘’ menu of Activity main menu

Then

The following fields need to be shown and need to be selected and saved

* Applicant - List box
* Programme Level - << Automatically retrieved >>
* Programme of study - << Automatically retrieved >>
* Available seats - << Automatically retrieved >>
* Fee amount - << Automatically retrieved >>
* Paid - << Automatically retrieved >>
* Due - << Automatically retrieved >>
* Amount to wallet - << Automatically retrieved >>
* Programme - << Automatically retrieved >>
* Available seats - << Automatically retrieved >>
* Fee amount - << Automatically retrieved >>
* Confirmation - Checkbox << Please click here to confirm before updating the Programme >>

And

When the user selects ‘’ Update ‘’ button

Then

The selected programme can be updated for the applicant

**REPORTS**

**User stories**

**ADM20** - As an Admission Director / Admission officer/ System admin, I want to Download ‘’ Daily fee collection ‘’ details So that Daily fee collection details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Daily fee collection ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Daily fee collection ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Date from - Calendar dialog box
* Date to - Calendar dialog box
* Fee category - Radio button [ Ex - Application fee , Programme fee , All ]

And

When the user selects ‘’ Export PDF ‘’ button box then the report is generated in PDF format successfully

**BR-2**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Daily fee collection ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Date from - Calendar dialog box
* Date to - Calendar dialog box
* Fee category - Radio button [ Ex - Application fee , Programme fee , All ]

And

When the user selects ‘’ Export XLS ‘’ button box then the report is generated in Excel format successfully .

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=1582650463)

**ADM20 - CR01 -** Show the “ Admission Fee collection Daily report [ ID- ADM20 )[ If the report is in Excel format the three tables will be in different sheet If it is in Pdf format the three tables will be in single sheet ]

**ADM21** - As an Admission Director / Admission officer/ System admin, I want to Download ‘’ Fee collection Summary ‘’ details So that Fee collection summary details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Fee collection summary ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Fee collection summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Fee category - Radio button box [ Application fee / Programme fee / All ]

And

When the user selects ‘’ Export PDF ‘’ button box then the report is generated in PDF printed format successfully .

**BR-2**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Fee collection summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Fee category - Radio button box [ Application fee / Programme fee / All ]

And

When the user selects ‘’ Export XLS ‘’ button box then the report is generated in Excel format successfully .

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=314316851)

**ADM21-CR01 -** Add INR symbol in the Report Heading and Grand Total

**Ref:** [Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=802601039)

**ADM21-CR02**

* Restructure the report to show the Actual, Paid and Due for each Fee Category in a single report
* Implement “Modewise Summary” for the same report below the report

**ADM22** - As an Admission Director / Admission officer/ System admin, I want to Download **‘’Admitted students list**  ‘’ details So that Admitted student details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Admitted students list ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Admitted students list ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Date from - Calendar dialog box
* Programme - List box
* Report type - Radio button box [ Common / Detailed ]
* Date to - Calendar dialog box
* Hostel - List box

And

When the user selects ‘’ Export XLS ‘’ button box then the report is generated in Excel format successfully .

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=932978984)

**ADM23** - As an Admission Director / Admission officer/ System admin, I want to generate ‘’**Admitted students summary**  ‘’report details , So that Admitted student summary details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer Downloads ’’ Admitted students summary ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Admitted students summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Type - Radio button box [ Genderwise ]

And

When the user selects ‘’ Export XLS ‘’ button box then the report is generated in Excel format successfully .

**Reference list**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=582445126)

**BR-2**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Admitted students summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Type - Radio button box [ Genderwise ]

And

When the user selects the ‘’ Export PDF‘’ button box then the report is generated in PDF format successfully .

**BR-3**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Admitted students summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Type - Radio button box [ Residence Wise ]
* Residence - Radio button box [ Hostel , Dayscholar , Nil , All ]
* Hostel - Radio button box << If i select Hostel option from residence hostel
* Boarding - Radio button box << If i select Dayscholar Boarding option appears as default >>
* Nil / All -Radio button box

And

When the user selects the ‘’ Export PDF‘’ button box then the report is generated in PDF format successfully .

**BR-4**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Admitted students summary ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Type - Radio button box [ Residence Wise ]
* Residence - Radio button box [ Hostel , Dayscholar , Nil , All ]
* Hostel - Radio button box << If i select Hostel option from residence hostel
* Boarding - Radio button box << If i select Dayscholar Boarding option appears as default >>
* Nil / All -Radio button box

And

When the user selects the ‘’ Export Excel ‘’ button box then the report is generated in Excel format successfully .

**ADM24** - As an Admission Director / Admission officer/ System admin, I want to generate ‘’Overall Admitted students list ‘’ details So that Admitted student details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generate ’’ Overall Admitted students list ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

When

The user click on ‘’ Overall Admitted students list ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Programme - List box
* Residence - Radio button box [ Ex - Hostel / Dayscholar / All ]
* Religion - List box

And

When the user selects ‘’ Export XLS ‘’ button box then the report is generated in Excel format successfully .

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=1388947282)

**Change Request**

**ADM24-CR01 -** Rename the Report “Overall Admitted students list” as “ Current Admission Status”

**ADM24-CR02 -**

* Implement the Report Heading as “Current Admission Status (<<Religion Name>>), If a Religion is selected in the Wizard.
* If more than one Religion is selected in the wizard, then the Report Heading will be “ Current Admission Status (<<Religion Name1>>, <<Religion Name2>>, …). And the numbers will be accumulated in the report
* If ALL Religion is selected, then the heading of the report will be “Current Admission Status” (Only the heading without mentioning any Religion Name)

**ADM25** - As an Admission Director / Admission officer/ System admin, I want to generate ‘’Selected students list ‘’ details So that Admitted student details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generate ’’ Selected students list ‘’ details and tracks and maintains as records

**BR-1**

As an Admission director / Admission officer / System admin

Given

When The user click on ‘’ Selected students list ‘’ menu of Reports main menu

Then

The following fields need to be shown for input

* Date from - Calendar dialog box
* Programme - List box
* Date to - Calendar dialog box
* Hostel - List box

And

When user selects ‘’ Export XLS ‘’ button box then the report is generated int Excel format successfully

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=635972299)

**ADM26** - As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate report on “Admission Strength - Genderwise”, so that I can know the sanctioned and admitted against the sanctioned strength in genderwise.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates ’’ Admission Strength - Genderwise‘’ details and tracks and maintains them as records.

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on ‘’ Admission Strength - Genderwise ‘’ menu of Reports main menu

Then I must fill the following fields

* Academic Year - List

And The below report must be previewed and downloaded

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=780286067)

**ADM27** - As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate report on “Admission Strength - Communitywise”, so that I can know the sanctioned and admitted against the sanctioned strength in genderwise

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates ’’ Admission Strength - Communitywise‘’ details and tracks and maintains as records

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on ‘’ Admission Strength - Communitywise ‘’ menu of Reports main menu

Then I must fill the following fields

And The below report must be previewed and downloaded

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=1108361132)

**ADM28** - As an Admission Director / Admission officer/ System admin/ Office Admin, I want to View “Admission Template ”, so that the relevant fields can be selected for ‘’ Online Admission -Student Application form for students

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates ’’ Admission Template‘’ details and uses it while recording student admission form

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on ‘’ Admission Template ‘’ menu of Reports main menu

Then I must view the following fields details

**ADM29** - As an Admission Director / Admission officer/ System admin/ Office Admin, I want to View “Admission Daily status ”, so that the Daily admission status of the students applicant and their payment details can be tracked and maintained as records.

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates ’’ Admission Daily status‘’ details and maintains them as records .

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on ‘’ Admission Daily status ‘’ menu of Reports main menu

Then I must fill the following fields

**ADM30 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate **“Applied Applicant Report”**, so that I can know who are all applied till now

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “Applied Applicants Report”

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “Applied Applicant” menu in Report

The following fields need to be shown for input

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - Checkbox
* Status - Radio button box [ Draft / Applied ]

And

When i click on “ Export XLS “ button then the report is generated into Excel format

**BR-2**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “Applied Applicant” menu in Report

Then

The following fields need to be shown for input

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - Checkbox
* Status - Radio button box [ Draft / Applied ]

And

When i click on “ Export PDF “ button then the report is generated into PDF Format

Then the following report must be displayed

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=7067745)

**ADM31 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate “Selected Applicant Report”, so that Ican track the selected students detail

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “Selected Applicant Report”

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “Selected Applicant Report” menu in Report

Then I must be able to fill the following detail

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - List (CheckBox for all Programmes)

And

When i click on “ Export PDF “ button then the report is generated into PDF Format

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=498914997)

**BR-2**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “Selected Applicant Report” menu from Reports main menu

Then

I must be able to fill the following detail

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - List (CheckBox for all Programmes)

And

When i click on “ Export Excel “ button then the report is generated into Excel Format

**ADM32 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate “**Admitted Applicant Report”**, so that I can track the Admitted Student List

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “**Admitted Applicant Report**”

**BR-1**

As an Admission Director / Admission officer

Given

When I click on “**Admitted Applicant Report**” menu in Report

Then

I must be able to fill the following detail

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - List (CheckBox for all Programmes)
* Residence - Radio button box [ Hostel , Dayscholar , Nil , All ]
* Hostel - Radio button box << If i select Hostel option from residence hostel
* Boarding - Radio button box << If i select Dayscholar Boarding option appears as default >>
* Nil / All -Radio button box

And

When i click on “ Export Excel “ button then the report is generated into Excel Format

the following report must be displayed

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=290265848)

**BR-2**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “**Admitted Applicant Report**” menu in Report

Then I must be able to fill the following detail

* Date From - Calendar Dialogue box
* Date To - Calendar Dialogue box
* Programme - List (CheckBox for all Programmes)
* Residence - Radio button box [ Hostel , Dayscholar , Nil , All ]
* Hostel - Radio button box << If i select Hostel option from residence hostel
* Boarding - Radio button box << If i select Dayscholar Boarding option appears as default >>
* Nil / All -Radio button box

And

When i click on “ Export pdf “ button then the report is generated into PDF Format

the following report must be displayed

**ADM33 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate “**Current** **Waitlisted Applicant”**, so that I can know who are waitlisted till now

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “**Waitlisted Applicants**”

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “**Waitlisted Applicants**” menu in Report

Then I must be able to fill the following detail

* Programme - List / Checkbox
* Residence - Radio button box [ Hostel , Dayscholar , Nil , All ]

And

When i click on “ Export xls “ button box then the report is generated into Excel format

Then the following report must be displayed

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=10766897)

**ADM34 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate “**Applicants Profile”**details , so that I can know the details of the Applicants

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “**Applicants Profile**”

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When I click on “**Applicants Profile**” menu in Report

Then I must be able to fill the following detail

* Date From - Calendar DialogueBox
* Date To - Calendar DialogueBox
* Programme - List
* Customized fields - List

And

When I click on “ Export Excel “ then the report is generated into Excel format

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=7067745)

**ADM35 -** As an Admission Director / Admission officer/ System admin/ Office Admin, I want to generate “**Admitted current status ”**details , so that I can know the details of the Applicants

**Acceptance criteria**

**Scenario** - Admission director / Admission officer generates “**Admitted current status** ”

**BR-1**

As an Admission Director / Admission officer/ System admin/ Office Admin

Given

When the user click on “ Admitted current status “ sub menu from Reports main menu

Then

Then the following fields need to shown for input

* Programme - List box / All checkbox
* Fee category - Radio button box [ Application fee , Programme fee , All ]

And

When i click on “ Export Excel “ button then the report is generated into Excel Format

the following report must be displayed

**Reference link**

[Admission - Reports - 24\_05\_2022\_.xlsx](https://docs.google.com/spreadsheets/d/1vhrReP7kXEKLWQXSujx0QsPuwjNsBKVe/edit#gid=802601039)

[Admission - User stories 26/05/2022 File version - 2](https://docs.google.com/document/d/1_0c_w_ass9Zx0GTkqsZMHhskjGWbVzWM6H7PJ-pkbAM/edit)